

**Coventry City Council**  
**Minutes of the Meeting of Cabinet Member for Public Health and Sport held at**  
**2.00 pm on Monday, 1 April 2019**

Present:

Members:                   Councillor K Caan (Cabinet Member)  
                                  Councillor R Ali (Deputy Cabinet Member)  
                                  Councillor M Lapsa (Shadow Cabinet Member)

Employees (by Directorate):

People:                    N Inglis

Place:                     S Harriot, L Knight, D Shiner

## **Public Business**

### **14.     Declarations of Interest**

There were no disclosable pecuniary interests.

### **15.     Minutes of Last Meeting**

The minutes of the meeting held on 17<sup>th</sup> December 2019 were agreed and signed as a true record.

There were no matters arising.

### **16.     Progress Report to the Secretary of State for Business, Energy and Industrial Strategy Regarding Energy Conservation Measures in the Housing Sector**

The Cabinet Member for Public Health and Sport considered a report of the Deputy Chief Executive (Place), which set out progress in relation to measures to improve energy efficiency in residential accommodation for submission to the Secretary of State for Business, Energy and Industrial Strategy.

The report indicated that local authorities have duties under the Home Energy Conservation Act 1995 (HECA) to prepare reports on measures to improve energy efficiency in residential accommodation and that these reports be submitted to the Secretary of State for Business, Energy and Industrial Strategy at two yearly intervals. In addition, there is a requirement that the latest report be made available to the public on the Council's website.

The Department for Business, Energy and Industrial Strategy issue guidance to local authorities on the reporting requirements. The latest guidance was published on 17<sup>th</sup> January 2019 and set out the requirements for the 2019 report.

The proposed 2019 HECA report for submission to the Secretary of State and publication on the Council's website was set out at Appendix A. The Cabinet

Member noted that the report was based on the template questions set out in the DBEIS guidance document.

**RESOLVED that the Cabinet Member for Public Health and Sport approves:**

- 1. Submission of the HECA report set out in Appendix A to the Secretary of State for Business, Energy and Industrial Strategy by 31<sup>st</sup> May 2019.**
  - 2. The HECA report being made available to the public on the Coventry City Council website.**
17. **Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.**

There were no other items of public business.

(Meeting closed at 2.35 pm)